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## Lucas County Information Services Checklist for Hardware/Software/Services

Department: Lucas County Sheriff

Funding  
Account &  
Description1010-1670-530100 General Fund  
Equipment

Requestor: Kevin Helminski

Req. Date: 11/15/2013

Vendor:

CDWG

☒ State Term Contract ID NJPA**Type of Request (check all that apply):**☒ Hdw ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription☐ Services/Support Renewal  
Original Purchase DateDescription or  
Nature of Request  
and for whom this  
is intended:

Lucas County Sheriff intends to purchase a printer for the Corrections Center Second Floor Lieutenants Office (Lt. Chromik).

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
2728446 HP LJP P1102W Printer	DVTH719	1 year	1	\$ 154.82	\$ 0.00	\$ 154.82
FREIGHT	DVTH719		1	\$ 10.34	\$ 0.00	\$ 10.34
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 165.16

**Business Reason or Justification:**

Replacing a EOL printer at above location.

**Lucas County Information Services  
Checklist for Hardware/Software/Services  
Page 2**

**Planned Location:**

Desktop

**If Other please specify:**

**Network Connection Required?**

☒ Yes   ☐ No   ☐ N/A

**LCIS installation assistance needed?**

☒ Yes   ☐ No   **Date:**

**LCIS on-going support required?**

☒ Yes   ☐ No   ☐ N/A

**ITB or RFP completed?**

☐ Yes   ☐ No   ☒ N/A

**LCIS Management review completed?**

☒ Yes   ☐ No

**Exclusion**

**DP Board Approved?**

☐ Yes   ☒ No

Standard printer

**Exclusion**

**Date of Approval:**

11/15/2013

**Comments:**

Reviewed and prepared by Jeremy Burnat.  
Reviewed and approved by George Webb.

*G. Webb*  
11-15-2013



CDWG.com | 800.594.4239

OE400SPS

## SALES QUOTATION

DVTH719

9763238

11/14/2013

**BILL TO:**  
KEVIN HELMINSKI  
1622 SPIELBUSCH AVE

**SHIP TO:**  
LUCAS COUNTY SHERIFF'S OFFICE  
Attention To: KEVIN HELMINSKI  
1622 SPIELBUSCH AVE

Accounts Payable  
TOLEDO , OH 43604

TOLEDO , OH 43604  
Contact: KEVIN  
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # 11/14/13 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
SEAN BERGQUIST 877.325.3701		FEDEX Ground	Request Terms	GOVT-EXEMPT
QTY	ITEM NO	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2728446	HP LJP P1102W PRINTER Mfg#: CE658A#BGJ Contract: MARKET	154.82	154.82
SUBTOTAL				154.82
FREIGHT				10.34
TAX				0.00
US Currency				
TOTAL				165.16

## Please remit payment to:

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515

CDW Government  
230 North Milwaukee Ave.  
Vernon Hills, IL 60061

Fax: 312.705.8283

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at  
<http://www.cdw.com/content/terms-conditions/product-sales.asp>  
For more information, contact a CDW account manager.



# SHERIFF JOHN THARP

## LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784  
Records/Dispatcher: 419-213-4941  
Corrections Center: 419-213-4924

November 14, 2013

Emergency : 9-1-1  
Fax: 419-255-3096

Jeremy Burnat  
Lucas County Information Services  
One Government Center, Suite 600  
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) HP LJP P1102W Printer (\$165.16).

This unit will replace the current printer in the Corrections Center 2<sup>nd</sup> Floor Lieutenants Office (Lt. Chromik) which has reached the end of its useful life.

The quote for this item is attached. We will be utilizing funding from our 1010-1670-530100 General Fund Equipment Account for this printer.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Helminski".

Kevin Helminski  
Director of Finance & Operations  
Lucas County Sheriff's Office